

**LETTER OF AGREEMENT
BETWEEN
THE UNITED NATIONS DEVELOPMENT PROGRAMME AND
MINISTRY OF ENERGY AND WATER RESOURCES OF THE FEDERAL GOVERNMENT OF SOMALIA
ON THE EXECUTION OF ENERGY COORDINATION PROJECT**

1. Reference is made to the consultations between officials of the United Nations Development Programme (hereinafter referred to as "UNDP") in *Somalia* and officials of **Ministry of Energy and Water Resources -Federal Government of Somalia (hereinafter referred to as "MoEWR")** with respect to the realization of activities by (hereinafter referred to as "UNDP") in the Execution of the **Project ID: 00108053 Initiation Phase (PIP) - Shifting the Energy Paradigm in Somalia (STEPS)** as specified in Attachment 1: Project Document, to which UNDP has been selected as executing entity.
2. In accordance with the PIP Project Document and with the following terms and conditions, we confirm our acceptance of the activities to be provided by MoEWR towards the project, as specified in Attachment 2: Description of Activities (hereinafter referred to as "Activities"). Close consultations will be held between MoEWR and UNDP on all aspects of the Activities.
3. MoEWR shall be fully responsible for carrying out, with due diligence and efficiency, all Activities in accordance with its financial regulations, rules and other directives, only to the extent they are consistent with UNDP's Financial Regulations and Rules. In all other cases, UNDP's Financial Regulations and Rules must be followed.
4. In carrying out the activities under this Letter, the personnel and sub-contractors of MoEWR shall not be considered in any respect as being the employees or agents of UNDP. UNDP does not accept any liability for claims arising out of acts or omission of MoEWR or its personnel, or of its contractors or their personnel, in performing the Activities or any claims for death, bodily injury, disability, damage to property or other hazards that may be suffered by MoEWR and its personnel as a result of their work pertaining to the Activities.
5. Any subcontractors, including NGOs under contract with MoEWR, shall work under the supervision of the designated official of MoEWR. These subcontractors shall remain accountable to the MoEWR for the manner in which assigned functions are discharged.
6. Upon signature of this Letter, UNDP will make payments to MoEWR, according to the schedule of payments specified in Attachment 3: Schedule of Activities, Facilities and Payments.
7. MoEWR *shall* open an account with the financial services provider identified by UNDP in the name of the grant or project or activity. No other contributions are to be received in that specific account. The account must have a minimum of two signatories. In the event of change of any of the signatories, MoEWR and the financial services provider undertake to notify UNDP immediately. UNDP reserves the right to request a bank statement from the MoEWR or, if necessary, from the financial services provider, for scrutiny and authentication.

8. MoEWR shall not make any financial commitments or incur any expenses which would exceed the budget for the Activities as set forth in Attachment 3. MoEWR shall regularly consult with UNDP concerning the status and use of funds and shall promptly advise UNDP any time when MoEWR is aware that the budget to carry out these Activities is insufficient to fully implement the project in the manner set out in the Attachment 2. UNDP shall have no obligation to provide MoEWR with any funds or to make any reimbursement for expenses incurred by MoEWR in excess of the total budget as set forth in Attachment 3.
9. MoEWR shall submit a cumulative financial report each quarter (30 September and 31 December). The report will be submitted to UNDP through the UNDP Country Director or UNDP Resident Representative within 30 days following those dates. The format will follow the standard UNDP expenditure report [a model copy of which is provided as Attachment 4]. UNDP will include the financial report by MoEWR in the financial report for Project Initiation Phase (PIP) - Shifting the Energy Paradigm in Somalia (STEPS).
10. MoEWR shall submit such progress reports relating to the Activities as may reasonably be required by the project coordinator in the exercise of his or her duties.
11. MoEWR shall furnish a final report within 12 months after the completion or termination of the Activities, including a list of non-expendable equipment purchased by MoEWR and all relevant audited or certified financial statements and records related to such Activities, as appropriate, pursuant to its Financial Regulations and Rules.
12. Equipment and supplies that may be furnished by UNDP or procured through UNDP funds will be disposed as agreed, in writing, between UNDP and MoEWR.
13. Any changes to the Project Document which would affect the work being performed by MoEWR in accordance with Attachment 2 shall be recommended only after consultation between the parties.
14. For any matters not specifically covered by this Letter, the Parties would ensure that those matters shall be resolved in accordance with the appropriate provisions of the Project Document and any revisions thereof and in accordance with the respective provisions of the Financial Regulations and Rules of the MoEWR and UNDP.
15. The arrangements described in this Letter will remain in effect until the end of the project, or the completion of activities of MoEWR according to Attachment 2, or until terminated in writing (with 30 days notice) by either party. The schedule of payments specified in Attachment 3 remains in effect based on continued performance by MoEWR unless it receives written indication to the contrary from UNDP.
16. Any balance of funds that is undispersed and uncommitted after the conclusion of the Activities shall be returned within 90 days to UNDP. The balance of funds should also be returned in case the project is closed or is terminated early at the request of either of the parties.
17. Any amendment to this Letter shall be effected by mutual agreement, in writing,
18. All further correspondence regarding this Letter, other than signed letters of agreement or amendments thereto should be addressed to:

*George Conway,
Country Director
UNDP Somalia
UN Common Compound, Airport Road,
Mogadishu, Somalia*

19. MoEWR shall keep the UNDP Country Director/Resident Representative fully informed of all actions undertaken by them in carrying out this Letter.
20. UNDP may suspend this Agreement, in whole or in part, upon written notice, should circumstances arise which jeopardize successful completion of the Activities.
21. Any dispute between the UNDP and MoEWR arising out of or relating to this Letter which is not settled by negotiation or other agreed mode of settlement, shall, at the request of either party, be submitted to a Tribunal of three arbitrators. Each party shall appoint one arbitrator, and the two arbitrators so appointed shall appoint a third arbitrator, who shall be the chairperson of the Tribunal. If, within 15 days of the appointment of two arbitrators, the third arbitrator has not been appointed, either party may request the President of the International Court of Justice to appoint the arbitrator referred to. The Tribunal shall determine its own procedures, provided that any two arbitrators shall constitute a quorum for all purposes, and all decisions shall require the agreement of any two arbitrators. The expenses of the Tribunal shall be borne by the parties as assessed by the Tribunal. The arbitral award shall contain a statement of the reasons on which it is based and shall be final and binding on the parties.
22. UNDP has a zero tolerance policy against fraud and other corrupt practices that are inconsistent with the UN Standard of Conduct or involve a loss to UNDP funds. UNDP does not charge fees at any stage of a procurement/contracting/agreement process, whether supplier registration, bids/proposal submission, contract/agreement award, or payment issuance. UNDP takes all reports of alleged wrongdoing seriously. UNDP's Office of Audit and Investigations (OAI) has established an Investigations Hotline and other measures to ensure that persons wishing to report fraud may do so, free of charge, using a number of different options. Anyone with information regarding fraud against UNDP programmes or involving UNDP staff is strongly encouraged to report this information through the Investigations Hotline: hotline@undp.org. UNDP's Anti-Fraud Policy and other options for reporting wrongdoing are available at UNDP's website: http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_and_investigation.html
23. If you are in agreement with the provisions set forth above, please sign and return to this office two copies of this Letter. Your acceptance shall thereby constitute the basis for your MoEWR participation in the execution of the project.

Yours sincerely,

Signed on behalf of UNDP



Digitally signed by
george.conway@undp.org
DN:
cn=george.conway@undp.org
Date: 2018.03.06 15:47:09
+03'00'

George Conway, Country Director

Date: _____

Signed on behalf of Ministry of Energy and Water Resource,
Federal Government of Somalia



Prof. Salim Alio Ibro, Minister

Date: 07 March 2018



Attachment 1

PROJECT DOCUMENT EXTRACT

1.1 Project Description

UN Agency	United Nations Development Programme
Country	Somalia
Project Title	Project Initiation Phase (PIP) - Shifting the Energy Paradigm in Somalia (STEPS)
Expected Outputs	<p>Output 1: Establishment of a Coordination Support Office at the MoEWR. The first output shall include, 1) A draft energy policy 2) establishment of a communications corridor between the government and the private sector and 3) establishment of strong inter-ministry cooperation network.</p> <p>Output 2: At least three One-on-One investment discussion meetings between the government and potential investors.</p> <p>Output 3: Capacity building courses developed and delivered to officials and employees of the MoEWR. Full-scale project document finalised and donors funds mobilised.</p>
Executing Entity:	UNDP
Implementing Agencies:	Ministry of Energy and Water Resources and UNDP

Brief Description

The main objectives of the initiation phase is to establish coordination support office with the primary task of facilitating and coordinating current and future Energy Activities between the Federal government of Somalia, UN, Donors and the Somali Private Sector. Furthermore, this phase will oversee the development of energy policy while coordinating capacity building exercises of the MoEWR. The initial phase of this programme is also expected to put especial focus on organising One-on-One discussions with potential investors.

1.2 Background on the Institution

The Ministry of Energy and Water Resources is responsible for the formulation, direction and coordination of the national energy and water resources. Furthermore, the ministry involves policy making, setting standard operation, national planning, regulation, monitoring, and technical support of regional states in relation to energy and water resources in order to promote social and economic development of the country.

1.3 Rationale behind Support to the Ministry of Energy and Water Resources:

The set of activities covered in this LoA will contribute to key objectives outlined in the Institution's priorities for support:

1. Funding of the establishment of a coordination office for energy activities in the country
1.1 Development of a draft energy policy -Electricity
1.2 establishment of a communications corridor between the government and international partners
1.3 Establishment of a strong inter-ministry cooperation network
1.4 Stakeholder meetings on federal and regional government cooperation
2. International investors mobilized for investment in renewable energy options
2.1 scheduling of 3 international meetings with relevant stakeholders
2.2 letters of interest to be secured from interested investors
3 Capacity developed of government officials on investment climate and engaging the energy private sector
3.1 Preparation of training modules focused on energy and private sector investments
3.2 Training Events
3.3 Case studies development on business financing in sustainable energy
3.4 Final project document of full scale project implementation

This agreement will be funded and forms part of UNDP's Resilience and Climate portfolio through this LoA for Year 2018 (from March to September) with total budget of USD 291,250 as per the attached PIP document.

Below table shows the budget, CTM and type of expenses of the LOA for the period for 2018.

Cash Transfer Modality (CTM)	Budget Year 2016 (in USD)	% of CTM	Type of Expenses
Direct Payments by UNDP	31,000	12.4	International Travels, Donors Consultations and Sundries
Advance through Project Account with MoEWR	219,000	87.6	Coordination unit cost, Technical Experts Fees, Stakeholders Consultations, Trainings and Local travels and other operational costs
Total LoA Budget	250,000	100	

Attachment 2

DESCRIPTION OF ACTIVITIES

Project number: 00108053

Project title: Project Initiation Phase (PIP) - Shifting the Energy Paradigm in Somalia (STEPS)

Validity

The validity of this letter of agreement is from the date of signatures for a period of six months.

Results to be achieved by Ministry of Energy and Water Resources:

With the support of UNDP, UNDP contractors and the resources Ministry of Energy and Water Resources will aim to achieve the following results/deliverables in year 2016.

AWP Ref.	Outcome/ Result	Result Timeline
1	Funding of the establishment of a coordination office for energy activities in the country	
1.1	Development of a draft energy policy -Electricity	Aug 2018
1.2	Establishment of a communications corridor between the government and international partners	April 2018
1.3	Establishment of an strong inter-ministry cooperation network	April 2018
1.4	Stakeholder meetings on federal and regional government cooperation – Three meetings during the implementation phase of the project	March to September 2018
2	International investors mobilized for investment in renewable energy options	
2.1	Scheduling of 3 international meetings with relevant stakeholders	May 2018
2.2	Letters of interest to be secured from interested investors	Aug 2018
3	Capacity developed of government officials on investment climate and engaging the energy private sector	
3.1	Preparation of training modules focused on energy and private sector investments	May 2018
3.2	Training Events	June 2018
3.3	Case studies development on business financing in sustainable energy	June 2018
3.4	Final project document of full scale project implementation	July 2018

Work to be performed by Ministry of Energy and Water Resources

Under this LOA, Ministry of Energy and Water Resources will work towards:

- Establishment of a coordination support office, the aim of this office will be
 - To develop a draft energy policy
 - To coordinate between the relevant federal and regional ministries regarding energy matters,
 - To coordinate between the government and the private sector regarding energy matters. This shall include key ministries at federal and member states levels, in particular, Ministry of Planning, Investments and Economic Development (MOPIED).
- Conducting limited capacity building exercises to the officials and employees of the MoEWR of the federal government
- Establishment of a limited One-on-One investment discussion regime between the government and potential private investors.

Above tasks will involve multi-stakeholders engagement throughout the implementation period of the LOA.

Principles of Implementation

When implementing activities funded by this LoA, the MoEWR will apply the following principles:

Funds Utilization:

All funds provided will be used in the most efficient and economical way applying the value-for-money principle.

- UNDP will provide funds for the execution of activities agreed in LoA. On request of MoEWR, UNDP may exceptionally agree for additional activities provided the requested activities are in line with AWP and adhere to UNDP rules and regulation.
- MOEWR will submit an official letter to UNDP signed by the authorized signatory for Request of Direct Payment and release of advance funds as per LoA with required supporting documents such as FACE form, other standard supporting documents depends on type of the payment like invoice, Goods Receiving Note (GRN), quotations, comparative statements, RFQ, contract/ PO, documents of selection process, certification of satisfactory completion of service or goods delivered, authorized receipts etc.
- UNDP will release payments directly to vendors based on receipt of Request for Direct Payment by MOEWR.

Recruitment of staff and consultants:

All recruitment processes will be conducted through an open, transparent, competitive and merit based process taking gender balance into consideration.

- For all recruitments and soliciting of services MoEWR and UNDP Project Staff will oversee with unbiased the quality control for the process. UNDP will be engaged as an observer and will be involved in the development of specs, TORs and in the evaluation of the bids and recruitments or consultants/vendors. MOEWR will send the notifications for the meetings and share draft documentation with UNDP. Three working days will be observed as the response time on such processes.
- Payments for national consultants embedded in MoEWR will be paid directly to the consultant based on submission and approval of report for satisfactorily completion of the assignment.
- International consultants will be recruited using UNDP systems, rules and regulation.
- **Gender Competence:** When recruiting staff the MoEWR shall strive to recruit candidates who have gender-sensitive expertise. UNDP (as observer) will ensure gender considerations are adhered for recruitments under the LOA.

Procurement:

Procurement of goods and service will be conducted based on a competitive process applying the value-for-money principle in consultation with UNDP. MoEWR jointly with UNDP will complete the procurement process to ensure compliance with standard procurement business processes. The subsequent contract/ purchase order will be issued upon acceptance by UNDP for satisfactorily completion of procurement process. Equipment and furniture will be procured as per activities agreed in AWP directly by MoEWR. Procurement activity to be conducted by the IP are for the routine procurements, e.g. purchase of stationaries, office supplies, procurement of office equipment and furniture, procurement of services of national consultant, travel services, services related to field missions, trainings and workshops etc. The subsequent payment will be processed upon report submission, verification and acceptance by UNDP for satisfactorily completion of services and delivery of goods.

In order to follow UNDP vendor management, each individual / company who will receive salary, scholarship or any payment must submit the identification card (ID). No payment will be made without valid document. Valid document for the vendor creation is as follows:

- All passports and / or IDs issued on behalf of Somalia, Somaliland, Puntland and newly established states. These are issued according to National or Regional legislation;
- Any passport of UN member states, UNLP, Passport of Refugee in possession of Somali resident;
- Company registration / certificate for business / company. This has to be valid, e.g. the period is not expired.
- Company profile detailing the type of business, address, owners, etc. Detail requirement can be obtained from Procurement Unit.

- UNDP will monitor any procurement process and will provide the MoEWR with a written notice stating that it found the procurement process satisfactory with respect to UNDP requirements. UNDP will conduct payment only.

Study tours, field visits, outreach activities, trainings visits:

Prior approval should be obtained from UNDP for study tours, field mission and other outreach and training activities. In order to document the activity and to indicate impact participants will a Back-to-office-report (BTOR) within one week after the end of the travel. The report, which can be in Somali or English, will be shared with the Minister and the Country Director of UNDP.

Budget estimate should be shared with UNDP for approval before mission proceeds to other locations in Somalia.

Conduct of Workshop/ Trainings/ Conference:

Budget estimate should be shared with UNDP before conducting any workshop/ training/ conference/ event to ensure funds are provisioned as per rules and regulations and estimate is within the approved budget.

Guidance on Donor Visibility:

As part of its contractual obligations, UNDP is obliged to make efforts to ensure the visibility of its institutional donors where it provides support to partners' activities. This annex is intended as guidance only, for counterpart institutions. UNDP may notify partners if an additional donor is to be added to the list.

- Workshop invitations, agendas and related materials should contain the phrase **"UNDP and FGS: Shifting the Energy Paradigm in Somalia (STEP) Project"**. Include the logos of respective institutions as well as those of the government, unless decided otherwise by UNDP and MoEWR.
- The workshop materials can also include the phrase: **"UNDP and FGS: Shifting the Energy Paradigm in Somalia (STEP) Project"**.
- Reports written with funding received by UNDP should contain the phrase: 'This publication was produced with the support of UNDP.' The contents of this publication are the sole responsibility of <name of the author/government agency > and can in no way be taken to reflect the views of UNDP.'
- Where appropriate, UNDP may provide display panels for ongoing infrastructure projects, vehicle panels, or other devices indicating funding source.
- Where appropriate, partners are requested to photograph events or actions supported by UNDP, and share these with the project with information on the action being undertaken, and the date.

Efforts to Achieve Gender Balance:

When recruiting staff or consultants paid from LoA funds the MOEWR will actively reach out to encourage qualified women to apply in order to increase the number of women staff employed by the MoEWR and to achieve gender balance. Job adverts should encourage qualified women to apply. The implementing partner should make every effort to ensure that at least one third of the selected for the positions are women. In the execution of this LOA, the Implementing Partner should consider gender balance at all stages of recruitment and selection processes.

Attachment 3

Scheduled of Activities, Facilities and Payments

Year 2018

EXPECTED OUTPUTS <i>And baseline, indicators including annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME (2018)		RESPONSIBLE PARTY / IA Code	PLANNED BUDGET			
		Q1	Q2		Funding Source and donor code	Budget Description and budget line code	Amount	
Output 1: Coordination Support Office in the Ministry of Energy and Water Resources (MOEWR) Established <i>Baseline (2017):</i> 1. MOEWR lacks coordination capacities; 2.No energy policy at nationallevel <i>Target (2018):</i> 1. Fully functional coordination office operational in MOEWR; 2. Draft National Policy <i>Indicators:</i> 1. Coordination Office Functional; 2. Draft Energy Policy Document	1.1. Developing the draft Energy Policy	X	X	MOEWR (009558)	TRAC, 04000	71300: National Experts (Co- ordination Unit)	USD 102,000	
	1.2 Establishment of a communications corridor between the government and international partners						75700: Stakeholders Meetings	USD 15,000
	1.3 Establishment of strong inter- ministry cooperation network						72200: Office Equipment and furniture	USD 21,600
	1.4 Stakeholder meetings focused on federal and regional government cooperation						74000: Running cost	USD 9,900
							Output 1	USD 148,500

EXPECTED OUTPUTS <i>And baseline, indicators including annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME (2018)		RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2		Funding Source	Budget Description	Amount
<p>Output 2: International investors Mobilised for Investment in Sustainable Energy Options <i>Baseline (2017):</i> 1. Limited level of local investments in clean and sustainable energy options 2. Zero investments by International Investors on private to private or public private partnerships approaches Target: 1. At least 3 International investors issue letters of interest to invest in sustainable energy options. Indicators: 1. Road map for investments in the energy sector 2. Letter of interests (LOIs) from international investors invest in sustainable energy options.</p>	2.1 Schedule 3 international meetings with relevant stake holders	x	X	UNDP, MOEWR (009558)	TRAC, 04000	71600: Travels	USD 30,000
		2.2. Three letters of interests secured from patient investors					71200: Experts for Business Plans Development and Resource Mobilisation
						Sundries	USD 5,000
						Total Output 2	USD50,000

<p>Output 3: Capacity developed of government officials on investment climate and engaging the energy private sector</p> <p><i>Baseline:</i> 1. Almost non-existent capacities in MOEWR to work on innovative models to attract private sector investments</p> <p>2. Zero case studies on potential of private sector investments in Somalia</p> <p>3. Dearth of financial resources to overcome barriers to investments in energy sector</p> <p><i>Targets:</i> 1. 20, technical, policy and administrative staff with basic capacities</p> <p>2. 1 case study on potential of private sector investments</p> <p>3. Project</p>	3.1 Preparation of training modules focused on energy and private sector investments	X	X	<p>UNDP, MOEWR (009558)</p>	<p>TRAC, 04000</p>	71300: Training Specialist	USD 7,500
	3.2 Training events					75700: Training events	USD 15,000
	3.3 Casestudies development on business financing in sustainable energy					75700: Donors consultations	USD 14,000
	3.4 Final Project Document for full scale project implementation					71200: Project document finalisation (consultant)	USD15,000
						Total Output 3	USD51,500

document for full-scale implementation with adequate funds Indicators: 1. 20 trained officials in government offices 2. Case study with analysis and							
TOTAL							USD 250,000

Note:

Adjustments within each of the outputs may be made in consultation between **UNDP and Ministry of Energy and Water Resources**. Such adjustments may be made if they are in keeping with the provisions of the Programme and Project Document and if they are found to be in the best interest of the project.

PIP Output Reference (for activities details see attachment 3 and PIP document)	Description of Outputs/ Budget Lines	Implementing Partner Code	Budget (In USD)	UNDP Direct Payment	Cash Advance
1	Coordination Support Office in the Ministry of Energy and Water Resources (MOEWR) Established		148,500		148,500
1.1	National Experts (Co-ordination Unit)	009558	102,000		102,000
1.2	Stakeholders Meetings	009558	15,000		15,000

1.3	Office Equipment and furniture	009558	21,600		21,600
1.4	Office Running cost	009558	9,900		9,900
2	International investors Mobilised for Investment in Sustainable Energy Options		50,000	17,000	33,000
2.1	Travels	009558	30,000	12,000	18,000
2.2	Experts for Business Plans Development and Resource Mobilisation	009558	15,000		15,000
2.3	Sundries		5,000	5,000	
3	Capacity developed of government officials on investment climate and engaging the energy private sector		51,500	14,000	37,500
3.1	Training Specialist	009558	7,500		7,500
3.2	Training Events	009558	15,000		15,000
3.3	Donors Consultations		14,000	14,000	
3.4	Project Document Finalisation (Consultant)	009558	15,000		15,000
TOTAL			250,000	31,000	219,000

Updated Schedule of Payment for Advance Funds to MOEWR for Year 2018.

Installment#	Time Frame	Amount	Remarks
1	March 2018	140,000	1 st installment will be release upon signature of this LoA.
2	May 2018	69,000	2 nd installment will be released on MOEWR submission and approval of UNDP the narrative/ progress report and financial report for the 1 st installment advance funds released, including the supporting documents for completed activities with at least 80% funds utilization of 1 st installment.
3	July 2018	110,000	3 rd installment will be released on MOEWR submission and approval of UNDP the narrative/ progress report and financial report for the 2 nd installment advance funds released, including the supporting documents for completed activities with at least 80% funds utilization of 2 nd installment.
Total for 2018		219,000	

Note: UNDP reserves the right to withhold payment of further installments, in part or in full, in cases where concerns regarding either the MoEWR financial reporting or progress against its work plan is raised by the Project Manager. UNDP also reserves the right to conduct an external audit of the MoEWR finances against this LoA at any time it deems appropriate.

Funding Authorization and Certificate of Expenditures

UN Agency: UNDP

Date: DD/MM/YYYY

Country: SOMALIA
 Programme Code & Title: XXXXXXXXXXXXXXXXXXXXXXXXXXXX
 Project Code & Title: XXXXXXXXXXXXXXXXXXXXXXXXXXXX
 Responsible Officer(s): XXXXXXXXXXXXXXXXXXXXXXXXXXXX
 Implementing Partner: XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

Currency: _____

Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP	REPORTING				REQUESTS / AUTHORIZATIONS		
		Authorised Amount MM-MM YYYY A	Actual Project Expenditure B	Expenditures accepted by Agency C	Balance D = A - C	New Request Period & Amount MM-MM YYYY E	Authorised Amount F	Outstanding Authorised Amount G = D + F
XXXXXXXXXXXXXXXXXXXXXXXXXXXX (MM/YYYY - MM/YYYY)								
XXXXXXXXXXXXXXXXXXXXXXXXXXXX (MM/YYYY - MM/YYYY)								
XXXXXXXXXXXXXXXXXXXXXXXXXXXX (MM/YYYY - MM/YYYY)								
Total		0	0	0	0	0	0	

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.

Date Submitted: _____ Name: _____ Title: _____

NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR UNDP USE ONLY:

Cleared by FRMU: Name: _____ Date: _____	Approved by Deputy Country Director (Programmes): Name: _____ Date: _____
----------------------------------------------------	-------------------------------------------------------------------------------------

SI